

Pittsfield Charter Township

2012

Fiscal Year Budget



PITTSFIELD CHARTER TOWNSHIP
Year 2012
Budget Index by Department/Fund

Department Code	Department	Page
Budget Index by Department/Fund	i
Budget Index by Department Code/Fund Code	ii
Budget Glossary	iii,iv
2011 Millage and Tax Levy	v
2012 General Fund Revenue Budget	1,2
2012 General Fund Expenditure Budget	3
Administration Services	[226]6
Assessing Department Expenditures	[209]5
Board of Review Expenditures	[247]6
Building and Grounds Expenditures	[265]8,9
Capital Outlay	[900]13
Clerk’s Office Expenditures	[215]6
Code Enforcement Expenditures	[425]11
Contingency	[990]13
Drains at Large	[445]11
Elections Department Expenditures	[191]4
Finance Department Expenditures	[201]5
Fire Department Expenditures	[336]10
Fringe Benefits Expenditures	[851]13
General Services Expenditures	[250]7
Highways, Streets and Pathways Expenditures	[446]11
Historical Commission Expenditures	[803]13
Information Technology Services	[259]8
Insurance Expenditures	[865]13
Legislative Board Expenditures	[100]4
Metro Authority Expenditures	[420]11
Municipal Services Expenditures	[725]12
Other Activity Expenditures	[872]13
Parks and Recreation Expenditures	[751]12
Phase II EPA/DEQ Compliance Programs	[286]8
Planning and Zoning Expenditures	[400]11
Police Department Expenditures	[301]9
Professional Services Expenditures	[252]7
Property Maintenance Inspection	[372]10
Purchasing Department Expenditures	[233]7
Public Safety Support Services Expenditures	[325]10
Street Lighting Expenditures	[448]11
Supervisor’s Office Expenditures	[171]4
Transfers Expenditures	[999]13
Treasurer’s Office Expenditures	[253]7
Fund	Fund Code	
911 Service Fund Budget	[261]18
800 Mhz Communications Budget	[264]18
Building Department Budget	[249]17
Parks and Recreation Millage Budget	[208]16
Public Safety Millage Budget	[205]14,15
Refuse Budget	[596]19
Tree Mitigation Budget	[211]16
Utilities Fund Budget	[592]19,20

PITTSFIELD CHARTER TOWNSHIP
Year 2012
Budget Index by Department Code/Fund Code

Department Code	Department	Page
	Budget Index by Departmenti
	Budget Index by Department Codeii
	Budget Glossaryiii,iv
	2011 Millage and Tax Levyv
	2012 General Fund Revenue Budget1,2
	2012 General Fund Expenditure Budget3
[100]	Legislative Board Expenditures4
[171]	Supervisor’s Office Expenditures4
[191]	Elections Department Expenditures4
[201]	Finance Department Expenditures5
[209]	Assessing Department Expenditures5
[215]	Clerk’s Office Expenditures6
[226]	Administrative Services Expenditures6
[233]	Purchasing Department Expenditures7
[247]	Board of Review Expenditures7
[250]	General Services Expenditures7
[252]	Professional Services7
[253]	Treasurer’s Office Expenditures7
[259]	Information Technology Services Expenditures8
[265]	Building and Grounds Expenditures8,9
[286]	Phase II EPA/DEQ Compliance Programs9
[301]	Police Department Expenditures9
[325]	Public Safety Support Services10
[336]	Fire Department Expenditures10
[372]	Property Maintenance Inspection10
[400]	Planning and Zoning Expenditures11
[420]	Metro Authority Expenditures11
[425]	Code Enforcement Expenditures11
[445]	Drains at Large11
[446]	Highways, Streets & Pathways Expenditures11
[448]	Street Lighting Expenditures11
[725]	Municipal Services Expenditures12
[751]	Parks and Recreation Expenditures12
[803]	Historical Commission13
[851]	Fringe Benefits Expenditures13
[865]	Insurance Expenditures13
[872]	Other Activity Expenditures13
[900]	Capital Outlay13
[990]	Contingency13
[999]	Transfers13
Fund Code	Fund	
[205]	Public Safety Millage Budget14,15
[208]	Parks and Recreation Millage Budget16
[211]	Tree Mitigation Budget16
[249]	Building Department Budget17
[261]	911 Service Fund Budget18
[264]	800 MHz Communications Budget18
[596]	Refuse Fund Budget19
[592]	Utilities Fund Budget19,20

PITTSFIELD CHARTER TOWNSHIP
Year 2012
Glossary of Terms

Amended Budget: the original adopted budget plus any amendment passed as of a certain date.

Budget public hearing act: requires that the Township hold a public hearing on its proposed budget. Notice must be given in a newspaper of general circulation within the Township at least six days prior to the hearing.

Charter township act: passed in 1947 by the State of Michigan, the Act affords the Township added local discretions, general taxing power, and greater territorial integrity.

Contingencies: a budgetary reserve to provide for emergency or unanticipated expenditures during the fiscal year.

Capital assets: assets of a significant value having a useful life of several years.

Capital outlay: expenditures for the acquisition of capital assets.

Capital expenditures: items that normally last more than one year and cost more than a specified dollar amount; capital general includes personal property, such as vehicles, computers, office furniture, and playgroups equipment.

Depreciation: (1) expiration in the services life of capital assets attributable to wear and tear, deterioration, inadequacy, or obsolescence; (2) that portion of the cost of a capital asset which is charged as an expense during a particular period.

Enterprise funds: funds maintained to support commercial-type operations such as public utilities, where the costs of providing the services are financed by user charges.

Final millage: the tax rate adopted in the final public hearing of a taxing authority.

Freedom of information act (FOIA): requires that all public records be disclosed except those that are specifically exempted (MCL 15.243). Sometimes the Township may charge a fee for requesting the documents or incur an expense for providing documents.

Fund balance: the excess of the Township's assets over its liabilities; a negative fund balance is called a deficit.

General fund: general unrestricted revenues of the Township government, or funds whose use is not restricted to a specific purpose.

Headlee amendment: keeps the Township's revenue increase on the existing tax base at or below the rate of inflation.

Internal service funds: funds derived from transfers from one department of the Township to another to account for services rendered such as printing and vehicle maintenance.

Law enforcement information network (LEIN): through the LEIN, the Township's firefighters are able to obtain complete information about the hazardous materials being carried in their vehicle and how to deal with them in the event of a spill.

Mill: how property tax rate is expressed with one mill being one-tenth of a percent. As applied to property taxes, a one-mill rate yields \$1 of revenue for every \$1,000 of assessed value. For example, a property tax rate of 68.5 mills as applied to a \$120,000 property assessed at 20 percent of market value would yield \$1,644 ($120 \times 0.2 \times 68.5 = 1,644$).

PITTSFIELD CHARTER TOWNSHIP

Year 2012

Glossary of Terms

Millage rate: the rate used in calculating taxes based upon the value of property, expressed in mills per dollar of property value; a mill is equal to 0.1 percent.

Special revenue fund: funds broken down into a number of individual units whose use is earmarked for a specific purpose; these might include federal and state grant funds, specialized fees, etc.

Truth-in-taxation: the Township board must reduce its tax rate on last year's tax base so that it does not generate more revenue than the amount it did during the prior year. The Township board must hold a public hearing and advertise the hearing in a newspaper of general circulation in the area. The public hearing can be held in conjunction with the regularly required hearing on the Township budget.

Zoning board of appeals (ZBA): this body serves as the first step in the appeals process as it considers requests for relief from zoning rules that may be too stringent under certain circumstances. Its main duty is to consider appeals from previous decisions regarding requests for variances and special use permits allowed in the zoning ordinance.

PITTSFIELD CHARTER TOWNSHIP

2011 Millage and Tax Levy Information

2011 Taxable Value Based on State Equalized Valuation	\$1,681,997,415
2011 Taxable Value Based on Assessed Value	\$1,681,997,415
2011 Taxable Value Based on CEV*	\$1,681,997,415
2011 Industrial Facilities Valuation	\$ 16,635,700

Authorized Millage

1. Charter Township Act	Voted 1972	5.0000 Mills
2. Parks and Recreation Special Voted	Voted 2006	0.5000 Mills
3. Public Safety Special Voted	Voted 2002	1.0000 Mills
4. Headlee Constitutional Amendment MCL 211.34d [†]		
a. 2010 Millage Reduction Fraction		= 1.0000
b. 2010 Maximum Allowable Millage		
i. <i>General Fund</i>	1.000 x 4.1561 Mills	= 4.1561 Mills
ii. <i>Parks and Recreation</i>	1.000 x 0.4855 Mills	= 0.4855 Mills
iii. <i>Public Safety</i>	1.000 x 0.9941 Mills	= <u>0.9941 Mills</u>
c. Total 2010 Millage		= 5.6357 Mills
5. Truth in Assessing Act MCL 211.34 [‡]		
a. Truth in Assessing Multiplier		= 1.0000
6. Truth in Taxation Act MCL 211.24e [§]		
a. 2010 Truth in Taxation Multiplier		= 1.0403
b. 2010 Maximum Levy Without Public Hearing		
i. 2011 General Fund Operating Millage Rate		= 3.8758 Mills
2010 Millage Levy x 1.0403 = 3.8758 x 1.0403		= 4.0319 Mills
2011 <i>General Fund</i> Operating Tax Levy		= \$6,519,085
ii. 2011 Special Voted Parks and Recreation Millage Rate		= 0.4855 Mills
2010 Millage Levy x 1.0403 = 0.4855 x 1.0403		= 0.5050 Mills
2011 <i>Parks and Recreation</i> Tax Levy		= \$ 816,609
iii. 2011 Special Voted Public Safety Millage Rate		= 0.9941 Mills
2010 Millage Levy x 1.0403 = .9941 x 1.0403		= 1.0341 Mills
2011 <i>Public Safety</i> Tax Levy		= \$1,672,073
c. 2011 Tax Levy		
i. 2011 General Fund Operating Tax Levy		= \$6,519,085
ii. 2011 Parks and Recreation Tax Levy		= \$ 816,609
iii. 2011 Public Safety Tax Levy		= \$1,672,073
iv. 2011 Industrial Facilities Tax		= <u>\$ 44,545</u>
d. Total 2011 Tax Levy		= \$9,052,312
7. Your Township tax rates levied in December 2011		
i. 2011 General Fund Operating Millage		= 3.8758 Mills
ii. 2011 Special Voted Parks and Recreation Millage		= 0.4855 Mills
iii. 2011 Special Voted Public Safety Millage		= <u>0.9941 Mills</u>
		= 5.3554 Mills

* CEV- Capped Estimated Value

[†] MCL (Michigan Compiled Laws) 211.34d - All licensed homesteads lands shall be assessed and treated as real property. The interest in land of any person holding part-paid certificates for the purchase of any state lands shall be assessed separate from other property. The assessment shall describe the land and shall state therein that the title is in the state.

[‡] Truth in Assessing Act MCL 211.34 - Determination of county equalized value; conducting business at public meeting; notice of meeting; advising local taxing units of increased equalized value; reduction of maximum authorized millage rate; examination of assessment rolls to ascertain equal and uniform assessment of real and personal property; equalization procedure.

[§] Truth in Taxation Act MCL 211.24e - Property tax assessment roll; time; certification by state tax commission; appeal.

**Pittsfield Charter Township
General Fund Revenues
2012 Budget Year**

		2010 Actual	2011 Adopted	2012 Adopted	Pct. Change
REVENUE - General Fund					
101-000-402	General Property Tax	\$ 6,855,872	\$ 6,692,926	\$ 6,519,085	-2.60%
101-000-405	PA 425-Saline	23,544	23,000	23,000	0.00%
101-000-420	Delinquent Personal Property Tax	37,004	25,000	30,000	20.00%
Business and Non-Business Licenses					
101-000-452	Trailer Park Fees	3,851	4,000	4,000	0.00%
101-000-480	Soil Erosion	3,600	2,800	2,800	0.00%
101-000-481	Code Inspection	45,590	85,000	85,000	0.00%
Intergovernmental Revenues					
101-000-501	Federal Grants	258,907	-	-	0.00%
101-000-574	State Revenue Sharing	1,879,316	1,856,000	2,106,000	13.47%
101-000-575	Metro Authority	13,743	13,300	13,300	0.00%
101-000-577 ***	State Liquor Licenses	17,258	16,500	-	-100.00%
101-000-580	Local Contributions	133,820	300,000	-	-100.00%
101-000-425	Payments in Lieu of Taxes	4,345	3,500	3,500	0.00%
101-000-576 ***	Fire Protection-State Facility	16,811	7,000	-	-100.00%
101-000-609 ***	Lawnet Grant	52,725	40,000	-	-100.00%
Charges for Fees and Services					
101-000-447	Property Tax Administrative Fees	716,618	735,000	679,728	-7.52%
101-000-445	Penalties on Taxes	131,635	100,000	140,000	40.00%
101-000-608	Zoning Board of Appeals	1,000	500	500	0.00%
101-000-622	Planning and Zoning	18,073	20,000	20,000	0.00%
101-651-001	Recreation Fees-Adult	17,043	25,000	25,000	0.00%
101-651-002	Recreation Fees-Grade School	25,955	22,000	22,000	0.00%
101-651-003	Recreation Fees-Pre School	42,763	35,000	35,000	0.00%
101-651-004	Recreation Fees-Other	4,690	5,000	5,000	0.00%
101-651-005	Recreation Fees-Softball	6,839	10,000	10,000	0.00%
101-651-006	Recreation Fees-T Ball	19,383	19,000	19,000	0.00%
101-651-007	Recreation Fees-Day Camp	41,970	35,000	40,000	14.29%
101-651-008	Recreation Fees-Amusement	19	25	25	0.00%
101-651-009	Recreation Fees-Seniors	1,965	1,000	1,000	0.00%
101-651-010	Recreation Fees-Pavilion	33,390	12,000	12,000	0.00%
101-651-011	Recreation Fees- Senior Day Trips	41,140	50,000	100,000	100.00%
101-000-610 ***	Finger Printing and Gun Permits	240	500	-	-100.00%
101-000-611 ***	Police Reports	11,916	8,000	-	-100.00%
101-000-612 ***	Fire Reports	182	200	-	-100.00%
101-000-643 ***	Other	1,149	2,000	-	-100.00%
101-000-656 ***	Ordinance Fines	100,299	100,000	10,000	-90.00%
101-000-665	Interest Earned	13,333	10,000	5,000	-50.00%
Reimbursements					
101-000-679	Utilities Administrative Charge	191,673	165,000	250,000	51.52%
101-000-680	Other Administrative Charges	113,577	100,000	100,000	0.00%
101-000-677	General	30,553	50,000	50,000	0.00%
101-000-677 ***	Officer Overtime	32,026	80,000	-	-100.00%
101-000-677 ***	Fire Recovery	3,881	-	-	0.00%
101-000-678	Insurance	1,200	10,000	155,000	1450.00%

**Pittsfield Charter Township
General Fund Revenues
2012 Budget Year**

		<u>2010</u> <u>Actual</u>	<u>2011</u> <u>Adopted</u>	<u>2012</u> <u>Adopted</u>	<u>Pct.</u> <u>Change</u>
Other Revenues					
101-000-475	Cable TV Franchise	483,740	450,000	480,000	6.67%
101-000-672	Street Lighting Special Assessment	288,061	325,000	325,000	0.00%
101-000-667	Rental Income	33,543	17,000	35,000	105.88%
101-000-673	Donations	1,000	-	-	0.00%
101-000-682	Miscellaneous Income	56,635	50,000	20,000	-60.00%
101-000-682 ***	False Alarms	21,400	35,000	-	-100.00%
101-000-682	Right-of-Way Fees	-	200	200	0.00%
101-000-684 ***	D.A.R.E. Money	-	500	-	-100.00%
101-000-685 ***	Police Training Grant	7,562	8,000	-	-100.00%
101-000-690 ***	Other Grants	29,785	-	-	0.00%
101-000-687	Transfer In	-	-	-	0.00%
101-000-699	Fund Balance Reserves	-	437,414	469,218	7.27%
TOTAL REVENUES		\$ 11,870,624	\$ 11,987,365	\$ 11,795,356	-1.60%

*** Transferred to Public Safety Fund 205

**Pittsfield Charter Township
General Fund Expenditures
2012 Budget Year**

	2010	2011	2012	Pct. Change With Fringe Benefits Allocation	Pct. Change Without Fringe Benefits Allocation
	Actual	Adopted	Adopted		
EXPENDITURES - General Fund					
100	\$ 41,226	\$ 45,900	\$ 48,232	5.08%	0.87%
171	145,414	149,367	205,748	37.75%	0.00%
191	91,511	160,337	199,419	24.37%	0.00%
201	132,311	147,100	208,549	41.77%	3.93%
209	329,908	323,170	472,550	46.22%	11.96%
215	258,506	235,686	333,441	41.48%	0.00%
226	191,391	253,350	298,477	17.81%	-0.57%
233	38,576	32,300	-	-100.00%	0.00%
247	5,040	5,000	6,608	32.16%	24.80%
250	102,268	72,500	72,500	0.00%	0.00%
252	364,944	197,625	142,000	-28.15%	0.00%
253	210,596	205,600	347,740	69.13%	17.66%
259	156,742	292,950	322,658	10.14%	0.00%
265	330,080	283,100	321,882	13.70%	8.28%
286	4,653	2,950	3,095	4.92%	0.00%
372	94,042	91,300	147,808	61.89%	9.64%
400	241,910	305,800	-	-100.00%	0.00%
420	-	20,000	20,000	0.00%	0.00%
425	45,959	74,745	-	-100.00%	0.00%
725	-	-	457,684	100.00%	-3.64%
751	970,817	961,506	1,059,319	10.17%	-15.69%
803	295	1,050	1,050	0.00%	0.00%
Public Safety					
301	Police Services ****	3,529,982	3,097,048	-	-100.00%
325	Public Safety Support Services ****	-	325,541	-	-100.00%
336	Fire Services ****	2,162,318	1,561,305	-	-100.00%
Other Expenditures					
445	Drains-at-Large	104,508	120,000	200,000	66.67%
446	Highways, Streets and Pathways	121,819	190,000	225,000	18.42%
448	Street Lighting	325,224	296,000	336,500	13.68%
851	Fringe Benefits	839,535	996,500	145,000	-85.45%
865	Insurance	56,818	90,000	70,000	-22.22%
872	Other	490,340	1,349,635	1,038,420	-23.06%
900	Capital Outlay	411,174	-	100,000	0.00%
990	Contingencies	-	100,000	100,000	0.00%
999	Transfer Out Public Safety	-	-	4,911,676	100.00%
	TOTAL EXPENDITURES	\$ 11,797,907	\$ 11,987,365	\$ 11,795,356	-1.60%

** Purchasing Dept. added to Treasurer's Dept.
 *** Planning-Zoning & Code Enforcement Depts. Combined into Municipal Services Dept.
 **** Police, PS Support & Fire Combined into the Public Safety Millage Fund

**Pittsfield Charter Township
General Fund Department Line Items
2012 Budget Year**

		2010 Actual	2011 Adopted	2012 Adopted	
<u>100-Legislative Board</u>					
100-707	Trustee Salaries	\$ 6,300	\$ 10,000	\$ 8,800	
101-719	Fringe Benefits	-	-	1,932	***
100-860	Meetings and Transportation	-	400	400	
100-955	Miscellaneous	74	500	250	
100-957	Membership and Dues	34,032	35,000	36,250	
100-960	Schooling/Seminar/Conferences	820	-	600	
TOTAL		\$ 41,226	\$ 45,900	\$ 48,232	

***Transferred from Fringe Benefits line item 101-851-719 to individual departments

<u>171-Supervisors's Office</u>					
171-701	Supervisor Salary	\$ 80,867	\$ 80,867	\$ 80,867	
171-704	Deputy Salary	60,000	60,000	60,000	
171-719	Fringe Benefits	-	-	56,381	***
171-740	Operating Supplies	2,071	2,000	2,000	
171-818	Contractual Services	-	1,000	1,000	
171-860	Meetings and Transportation	1,335	1,000	1,000	
171-955	Miscellaneous	56	500	500	
171-960	Schooling/Seminar/Conferences	1,085	3,000	3,000	
171-970	Capital Outlay	-	1,000	1,000	
TOTAL		\$ 145,414	\$ 149,367	\$ 205,748	

***Transferred from Fringe Benefits line item 101-851-719 to individual departments

<u>191-Elections Department</u>					
191-702	Salaries	\$ 24,451	\$ 24,452	\$ 27,490	
191-706	Wages	-	37,435	\$ 41,448	
191-708	Elections Workers Wage	26,717	60,000	60,000	
191-712	Overtime	3,409	3,000	3,199	
191-719	Fringe Benefits	-	-	39,082	***
191-728	Postage	420	3,000	1,750	
191-740	Operating Supplies	12,642	8,500	8,500	
191-818	Contractual Services	6,960	10,000	10,000	
191-860	Meetings/Transportation	-	200	200	
191-901	Advertising and Publishing	677	500	500	
191-934	Equipment Maintenance	-	500	500	
191-946	Equipment Lease	-	250	250	
191-955	Miscellaneous	199	500	500	
191-970	Capital Outlay	16,036	12,000	6,000	
TOTAL		\$ 91,511	\$ 160,337	\$ 199,419	

***Transferred from Fringe Benefits line item 101-851-719 to individual departments

**Pittsfield Charter Township
General Fund Department Line Items
2012 Budget Year**

		2010 Actual	2011 Adopted	2012 Adopted
<u>201-Finance Department</u>				
201-702	Salaries	\$ 73,461	\$ 125,000	\$ 128,657
201-706	Clerical Wages	36,830	-	-
201-712	Overtime Wages	-	200	-
201-719	Fringe Benefits	-	-	55,667 ***
201-740	Operating Supplies	1,738	2,500	1,420
201-823	Accounting Services	2,685	1,000	1,200
201-824	Payroll Services	16,747	17,000	20,000
201-860	Meetings and Transportation	-	150	100
201-955	Miscellaneous	160	250	450
201-957	Membership/Dues	460	500	555
201-960	Schooling/Seminar	230	500	500
TOTAL		\$ 132,311	\$ 147,100	\$ 208,549

***Transferred from Fringe Benefits line item 101-851-719 to individual departments

<u>209-Assessing Department</u>				
209-702	Salaries	\$ 257,166	\$ 261,500	\$ 261,710
209-706	Clerical Wages	32,952	31,800	32,234
209-712	Overtime Wages	516	500	500
209-719	Fringe Benefits	-	-	110,736 ***
209-728	Postage	4,404	4,500	4,500
209-740	Operating Supplies	2,224	2,200	2,200
209-818	Contractual Services	-	2,000	2,000
209-826	Legal Services	25,830	12,000	50,000
209-833	Assessment Preparation	2,331	4,000	4,000
209-860	Meetings and Transportation	213	400	400
209-901	Advertising and Publishing	128	500	500
209-955	Miscellaneous	425	500	500
209-957	Membership and Dues	925	1,270	1,270
209-960	Schooling/Certifications	2,794	2,000	2,000
TOTAL		\$ 329,908	\$ 323,170	\$ 472,550

***Transferred from Fringe Benefits line item 101-851-719 to individual departments

**Pittsfield Charter Township
General Fund Department Line Items
2012 Budget Year**

		2010 Actual	2011 Adopted	2012 Adopted
<u>215-Clerk's Office</u>				
215-701	Clerk Salary	\$ 76,823	\$ 76,823	\$ 76,823
215-702	Salaries	16,300	23,045	21,600
215-704	Deputy Salary	53,000	58,300	55,736
215-706	Clerical Wages	97,938	61,018	65,027
215-707	Per Diem Pay	1,880	1,000	1,200
215-712	Overtime Wages	1,161	1,000	1,000
215-719	Fringe Benefits	-	-	97,755 ***
215-740	Operating Supplies	3,753	3,000	3,300
215-860	Meetings and Transportation	361	1,000	1,000
215-901	Advertising	4,830	5,000	5,000
215-955	Miscellaneous	608	1,000	500
215-955	Miscellaneous/FOIA	186	500	500
215-957	Membership and Dues	770	1,500	1,500
215-960	Schooling/Seminars/Conference	896	2,500	2,500
TOTAL		\$ 258,506	\$ 235,686	\$ 333,441

***Transferred from Fringe Benefits line item 101-851-719 to individual departments

<u>226-Administrative Services</u>				
226-702	Salaries	\$ 54,988	\$ 90,000	\$ 90,000
226-706	Clerical Wages	35,324	70,000	54,400
226-719	Fringe Benefits	-	-	46,577 ***
226-740	Operating Supplies	1,135	1,000	1,500
226-818	Contractual Services	59,184	40,000	40,000
226-824	HRO/Payroll Services	4,398	5,000	5,000
226-826	Legal Services	12,267	15,000	15,000
226-832	Employee Expense	5,615	2,000	5,000
226-860	Meetings and Transportation	55	2,000	2,000
226-901	Advertising and Publishing	17,698	25,000	5,000
226-903	Publications/Subscriptions	49	500	500
226-905	Community Engagement	-	-	20,000
226-955	Miscellaneous	76	500	1,000
226-957	Membership and Dues	403	350	500
226-960	Schooling/Seminars/Conference	199	2,000	2,000
226-961	Staff Training	-	-	10,000
TOTAL		\$ 191,391	\$ 253,350	\$ 298,477

***Transferred from Fringe Benefits line item 101-851-719 to individual departments

**Pittsfield Charter Township
General Fund Department Line Items
2012 Budget Year**

		2010 Actual	2011 Adopted	2012 Adopted
<u>233-Purchasing Department</u>				
233-706	Clerical Wages	\$ 38,576	\$ 32,300	\$ -
TOTAL		\$ 38,576	\$ 32,300	\$ -

****Transfer to Treasurer's Budget 253

<u>247-Board of Review</u>				
247-707	Per Diem Pay	\$ 5,040	\$ 5,000	\$ 6,240
247-719	Fringe Benefits	-	-	368 ***
TOTAL		\$ 5,040	\$ 5,000	\$ 6,608

***Transferred from Fringe Benefits line item 101-851-719 to individual departments

<u>250-General Services</u>				
250-728	Postage	\$ 18,628	\$ 30,000	\$ 25,000
250-740	Operating Supplies	8,181	10,000	10,000
250-853	Telephone	35,459	-	-
250-863	Vehicle Maintenance	5,739	5,000	5,000
250-867	Gas and Oil	2,306	5,000	5,000
250-902	Printing	5,327	12,000	12,000
250-934	Office Equipment Maintenance	14,529	-	-
250-946	Office Equipment Lease	10,002	10,000	10,500
250-955	Miscellaneous	2,097	500	5,000
TOTAL		\$ 102,268	\$ 72,500	\$ 72,500

<u>252-Professional Services</u>				
252-818	Contracted Services	\$ 13,060	\$ 5,000	\$ 10,000
252-819	Audit Service	19,500	20,625	22,000
252-821	Engineering Service	28,013	20,000	5,000 **
252-823	Accounting Service	1,325	2,000	5,000
252-826	Legal Service	303,046	150,000	100,000
TOTAL		\$ 364,944	\$ 197,625	\$ 142,000

** Transferred some Engineering Services to Municipal Services Department

<u>253-Treasurer's Office</u>				
253-701	Treasurer Salary	\$ 76,823	\$ 76,823	\$ 76,823
253-702	Salaries	106,532	108,177	47,732
253-704	Deputy Salary	10,231	2,500	54,750
253-706	Wages	-	-	42,114
253-712	Overtime Wages	209	200	331
253-719	Fringe Benefits	-	-	105,840 ***
253-740	Operating Supplies	2,837	1,700	2,000
253-831	Tax Preparation	11,601	12,000	14,000
253-860	Meetings and Transportation	510	600	600
253-955	Miscellaneous	20	400	400
253-957	Membership and Dues	50	200	150
253-960	Schooling/Seminars/Conference	1,783	3,000	3,000
TOTAL		\$ 210,596	\$ 205,600	\$ 347,740

***Transferred from Fringe Benefits line item 101-851-719 to individual departments

***Combined Purchasing Department Budget with Treasurer's Department Budget

**Pittsfield Charter Township
General Fund Department Line Items
2012 Budget Year**

		2010 Actual	2011 Adopted	2012 Adopted	
<u>259-IT/Technology Services</u>					
259-702	Salaries	\$ 58,577	\$ 65,000	\$ 65,000	
259-719	Fringe Benefits	-	-	29,708	***
249-740	Office Supplies	151	700	700	
259-742	Computer Supplies	8,357	5,000	10,000	
259-818	Contracted Services	480	40,000	20,000	
259-828	Network Services	968	5,000	5,000	
259-829	Software Programs	11,928	5,000	30,000	
259-852	Communications Service	6,349	12,000	12,000	
259-853	Telephone Services	-	40,000	40,000	
259-860	Meetings and Transportation	-	500	500	
259-927	Computer Upgrades	15,093	10,000	10,000	
259-928	Hard/Soft Maintenance Agreements	24,681	35,000	50,000	
259-934	Office Equipment Maintenance	-	8,000	8,000	
259-955	Miscellaneous	13	250	250	
259-957	Memberships and Dues	-	500	500	
259-960	Schooling/Seminars/Conference	2,790	5,000	5,000	
259-970	Capital Outlay	27,355	61,000	36,000	
TOTAL		\$ 156,742	\$ 292,950	\$ 322,658	

***Transferred from Fringe Benefits line item 101-851-719 to individual departments

265-BUILDING AND GROUNDS

Robert E. Lillie Service Center; 6201 W. Michigan Ave.

265-706	Wages	\$ 39,179	\$ 13,500	\$ 38,944	
265-719	Fringe Benefits	-	-	15,338	***
265-776	Supplies and Materials	5,280	8,000	8,000	
265-778	Building Maintenance	17,789	25,000	25,000	
265-818	Building Cleaning Services	21,130	20,000	25,000	
265-920	Utilities	53,937	40,000	45,000	
265-931	Ground Maintenance	10,520	32,000	25,000	
265-955	Miscellaneous	28	500	500	
265-970	Capital Outlay	88,773	55,000	50,000	
Total Robert E. Lillie Service Center		\$ 236,636	\$ 194,000	\$ 232,782	

***Transferred from Fringe Benefits line item 101-851-719 to individual departments

Community Center; 701 W. Ellsworth

265-776.001	Supplies and Materials	\$ 1,084	\$ 500	\$ 3,000	
265-778.001	Building Maintenance	26,661	6,000	6,000	
265-818.001	Building and Cleaning Services	15,412	18,500	26,500	
265-920.001	Utilities	31,761	40,000	35,000	
265-931.001	Ground Maintenance	13,352	10,500	5,000	
265-970.001	Capital Outlay	-	-	-	
Total Community Center		\$ 88,270	\$ 75,500	\$ 75,500	

**Pittsfield Charter Township
General Fund Department Line Items
2012 Budget Year**

		2010 Actual	2011 Adopted	2012 Adopted
Wilson Farm; 797 W. Textile				
265-778.002	Building Maintenance	\$ -	\$ 1,000	\$ 2,000
265-910.002	Property Insurance	794	1,500	1,000
265-920.002	Utilities	1,561	2,500	2,000
265-931.002	Ground Maintenance	1,352	2,000	2,000
265-970.002	Capital Outlay	-	5,000	5,000
	Total Wilson Farm	\$ 3,707	\$ 12,000	\$ 12,000

Other Properties				
265-776.003	Supplies and Materials	\$ 2	\$ 100	\$ 100
265-931.003	Ground Maintenance	1,465	1,500	1,500
265-955.003	Miscellaneous	-	-	-
	Total Other Properties	\$ 1,467	\$ 1,600	\$ 1,600
TOTAL		\$ 330,080	\$ 283,100	\$ 321,882

286-Phase II EPA/DEQ Compliance Programs				
286-707	Per Diem (Staff and PNRC Members)	\$ 620	\$ 2,500	\$ 2,500
286-719	Fringe Benefits	\$ -	\$ -	\$ 145 ***
286-740	Operating Supplies	46	200	200
286-818	Contracted Services	3,987	-	-
286-902	Printing	-	250	250
TOTAL		\$ 4,653	\$ 2,950	\$ 3,095

***Transferred from Fringe Benefits line item 101-851-719 to individual departments

301-Police Department				
301-702	Salaries	\$ 1,898,659	\$ 1,704,387	\$ -
301-705	Dispatch/Secretary Wage	78,910	-	-
301-710	Officer Overtime	100,706	85,000	-
301-711	Dispatch/Secretary OT	675	-	-
301-713	Other Wages	40,683	27,901	-
301-719	Fringe Benefits	1,075,565	956,650	-
301-725	Uniform Allowance	16,639	16,000	-
301-727	Office Supplies	9,226	-	-
301-741	Law Enforcement Supply	35,435	47,595	-
301-826	Legal Services	61,895	56,250	-
301-853	Telephone	26,808	-	-
301-860	Police Training	11,085	5,000	-
301-860.002	Dispatchers Training	18	-	-
301-861	Conference/Investigations	1,561	2,500	-
301-863	Vehicle Maintenance and Repairs	25,055	48,250	-
301-867	Gas and Oil	68,781	60,000	-
301-910	Insurance	49,850	60,000	-
301-934	Office Equipment Maintenance	3,483	-	-
301-947	LEIN	920	-	-
301-955	Weigh-Master Expenses	430	1,000	-
301-955	Miscellaneous	145	1,000	-
301-957	Membership and Dues	785	1,200	-
301-960	Schooling/Certifications	9,313	7,500	-
301-962	Crime Prevention	9,599	8,665	-
301-963	Reserve Officer	368	2,500	-
301-970	Capital Outlay	3,388	5,650	-
TOTAL		\$ 3,529,982	\$ 3,097,048	\$ -

***Transfer to Public Safety Millage Budget Fund 205

**Pittsfield Charter Township
General Fund Department Line Items
2012 Budget Year**

		2010 Actual	2011 Adopted	2012 Adopted
<u>325-Public Safety Support Services</u>				
325-705	Dispatcher/Secretary Wage	\$ -	\$ 144,194	\$ -
325-711	Dispatcher/Secretary OT	-	2,500	-
325-719	Fringe Benefits	-	78,743	-
325-725	Uniform Allowance	-	2,500	-
325-727	Office Supplies	-	14,000	-
325-851	Radio Maintenance	-	12,000	-
325-853	Telephone	-	37,684	-
325-860.002	Dispatch Training	-	2,800	-
325-934	Office Equipment Maintenance	-	13,825	-
325-946	Record Retention Storage	-	4,000	-
325-947	LEIN	-	13,295	-
TOTAL		\$ -	\$ 325,541	\$ -

***Transfer to Public Safety Millage Budget Fund 205

<u>336-Fire Department</u>				
336-702	Salaries	\$ 974,172	\$ 659,113	\$ -
336-705	Dispatch/Secretary Wages	78,909	-	-
336-711	Dispatch/Secretary Overtime	675	-	-
336-712	Overtime Wages	141,088	53,802	-
336-714	Paid on Call Wages	22,502	45,000	-
336-719	Fringe Benefits	507,517	310,134	-
336-724	Dispatch Uniforms	85	-	-
336-725	Uniforms-Other	27,715	36,255	-
336-727	Office Supplies	1,175	-	-
336-777	Fire Equipment Supplies	27,014	37,500	-
336-778	Building and Equipment Maintenance	45,823	60,000	-
336-851	Radio Maintenance	4,491	-	-
336-853	Telephone	5,681	-	-
336-860	Meetings/Transportation	30	250	-
336-863	Vehicle Maintenance/Repairs	103,399	90,000	-
336-867	Gas and Oil	38,053	35,000	-
336-910	Insurance	40,627	60,000	-
336-920	Utilities	65,642	75,000	-
336-931	Grounds Maintenance	12,847	23,800	-
336-934	Office Equipment Maintenance	1,210	-	-
336-955	Miscellaneous	5,597	5,300	-
336-956	Training	759	1,500	-
336-957	Membership and Dues	1,814	4,774	-
336-958	Fire Prevention	309	1,000	-
336-960	Schools/Seminars/Conferences	13,857	20,000	-
336-970	Capital Outlay	41,327	42,877	-
TOTAL		\$ 2,162,318	\$ 1,561,305	\$ -

***Transfer to Public Safety Millage Budget Fund 205

<u>372-Property Maintenance Inspections</u>				
372-702	Salaries	\$ 94,042	\$ 90,000	\$ 94,054
372-719	Fringe Benefits	-	-	47,704 ***
372-740	Operating Supplies	-	250	500
372-826	Legal Services	-	500	5,000
372-852	Communications	-	250	250
372-957	Membership/Dues	-	150	150
372-960	Schooling and Seminars	-	150	150
TOTAL		\$ 94,042	\$ 91,300	\$ 147,808

***Transferred from Fringe Benefits line item 101-851-719 to individual departments

**Pittsfield Charter Township
General Fund Department Line Items
2012 Budget Year**

		2010 Actual	2011 Adopted	2012 Adopted
<u>400-Planning and Zoning Department-***</u>				
400-702	Salaries	\$ 99,245	\$ 105,000	\$ -
400-706	Clerical Wages	65,143	70,000	-
400-707	Per Diem Pay	12,757	15,000	-
400-712	Overtime Wages	33	1,500	-
400-740	Operating Supplies	1,199	4,000	-
400-818	Contractual Services	48,835	55,000	-
400-820	Planning Consultant	4,149	9,000	-
400-821	Engineering Services	-	1,000	-
400-822	Soil Erosion	-	-	-
400-826	Legal Services	5,730	30,000	-
400-852	Communications	518	-	-
400-860	Meetings/Transportation	413	300	-
400-901	Advertising/Publishing	250	5,000	-
400-955	Miscellaneous	102	1,500	-
400-957	Membership and Dues	1,814	2,500	-
400-960	Schooling/Seminars/Conference	1,722	4,000	-
400-970	Capital Outlay	-	2,000	-
TOTAL		\$ 241,910	\$ 305,800	\$ -

****Transfer to Municipal Services Department 725

<u>420-Metro Authority</u>				
420-970	Capital Outlay	\$ -	\$ 20,000	\$ 20,000
TOTAL		\$ -	\$ 20,000	\$ 20,000

<u>425-Code Enforcement Department-***</u>				
425-702	Salaries	\$ 41,617	\$ 42,500	\$ -
425-740	Operating Supplies	-	100	-
425-826	Legal Services	3,445	30,000	-
425-852	Communications	517	1,100	-
425-860	Meetings/Transportation	-	-	-
425-897	Weed Contracts	320	500	-
425-955	Miscellaneous	-	100	-
425-957	Membership and Dues	40	45	-
425-960	Schooling/Seminars/Conf.	20	400	-
425-970	Capital Outlay	-	-	-
TOTAL		\$ 45,959	\$ 74,745	-

****Transfer to Municipal Services Department 725

<u>445-Drains at Large</u>				
445-818	Drains at Large Maintenance	\$ 104,508	\$ 120,000	\$ 200,000
TOTAL		\$ 104,508	\$ 120,000	\$ 200,000

<u>446-Highway,Streets and Pathways</u>				
446-818.006	Dust Control	\$ 16,712	\$ 30,000	\$ 25,000
446-818.007	Limestone Program	-	10,000	-
446-818.008	Improvements	105,107	150,000	200,000
TOTAL		\$ 121,819	\$ 190,000	\$ 225,000

<u>448-Street Lighting</u>				
448-920	Utilities	\$ 5,980	\$ 6,000	\$ 6,500
448-921	Lighting At Large	319,244	290,000	330,000
TOTAL		\$ 325,224	\$ 296,000	\$ 336,500

**Pittsfield Charter Township
General Fund Department Line Items
2012 Budget Year**

		2010 Actual	2011 Adopted	2012 Adopted
<u>725-Municipal Services</u>				
725-702	Salaries	\$ -	\$ -	\$ 149,834
725-706	Clerical Wages	-	-	63,068
725-707	Per Diem Pay	-	-	15,000
725-712	Overtime Wages	-	-	2,000
725-719	Fringe Benefits	-	-	90,982 ***
725-740	Operating Supplies	-	-	4,000
725-818	Contractual Services	-	-	55,000
725-820	Planning Consultant	-	-	5,000
725-821	Engineering Services	-	-	11,000 **
725-826	Legal Services	-	-	45,000
725-852	Communications	-	-	1,500
725-860	Meetings/Transportation	-	-	300
725-901	Advertising/Publishing	-	-	5,000
725-955	Miscellaneous	-	-	1,500
725-957	Membership and Dues	-	-	2,500
725-960	Schooling/Seminars/Conference	-	-	4,000
725-970	Capital Outlay	-	-	2,000
TOTAL		\$ -	\$ -	\$ 457,684

**Transferred most Engineering Costs from Professional Services

***Transferred from Fringe Benefits line item 101-851-719 to individual departments

****Combined Planning-Zoning & Code Enforcement Department Budgets to Municipal Services

<u>751-Parks and Recreation</u>				
751-702	Salaries	\$ 228,392	\$ 226,076	\$ 268,213
751-706	Clerical	226,880	223,380	194,673
751-707	Per Diem Wages	3,738	4,000	3,800
751-709	Seasonal Wages	9,452	15,000	15,000
751-712	Overtime Wages	1,982	1,600	2,000
751-718	Instructor's Wages	40,376	30,000	41,000
751-719	Fringe Benefits	233,774	215,000	248,683
751-725	Uniforms	4,387	4,800	4,700
751-727	Office Supplies	6,785	5,000	6,800
751-728	Postage	2,700	8,200	8,200
751-735	Senior Program	35,868	50,000	100,000
751-739	Recreation Program	25,840	26,000	26,000
751-779	Diamonds/Courts/Fencing	274	2,500	2,500
751-780	Grounds/Landscaping	13,615	14,000	15,000
751-781	Equipment Maintenance	7,757	6,000	8,000
751-801	Contractual Services	17,950	23,000	22,000
751-852	Communications	3,211	3,600	3,400
751-860	Meetings/Transportation	242	300	400
751-867	Gas & Oil	10,382	8,000	11,000
751-901	Advertising/Publishing	6,563	6,000	6,600
751-902	Printing	32,515	30,000	20,000
751-910	Insurance	9,030	9,400	9,400
751-920	Utilities	3,464	4,800	5,000
751-933	Mowing Charges	31,059	33,000	20,000
751-942	Facility Rentals	155	550	550
751-955	Miscellaneous	10	300	300
751-957	Membership and Dues	1,084	1,000	1,100
751-960	Schooling/Conference	3,167	5,000	5,000
751-970	Capital Outlay	10,165	5,000	10,000
TOTAL		\$ 970,817	\$ 961,506	\$ 1,059,319

**Pittsfield Charter Township
General Fund Department Line Items
2012 Budget Year**

		<u>2010</u>	<u>2011</u>	<u>2012</u>
		Actual	Adopted	Adopted
<u>803-Historial Commission</u>				
803-740	Operating Supplies	\$ -	\$ 150	\$ 150
803-818	Contractual Services	-	400	400
803-860	Meetings/Transportation	105	300	300
803-957	Membership and Dues	190	200	200
TOTAL		\$ 295	\$ 1,050	\$ 1,050
<u>851-Fringe Benefits</u>				
851-719	Fringe Benefits	\$ 839,535	\$ 996,500	\$ 145,000 ***
TOTAL		\$ 839,535	\$ 996,500	\$ 145,000
***Transferred to individual departments except retiree health care				
<u>865-Insurance</u>				
865-910	Insurance	\$ 55,686	\$ 80,000	\$ 65,000
865-911	Insurance Reimbursable	1,132	10,000	5,000
TOTAL		\$ 56,818	\$ 90,000	\$ 70,000
<u>872-Other Activity Charges</u>				
872-716	Unemployment Compensation	\$ 30,006	\$ 10,000	\$ 25,000
872-893	Fixed Bus Route Service	149,547	150,000	150,000
872-899	Tax Refunds	66,739	360,000	650,000
872-955	Miscellaneous	36,248	30,000	40,000
872-970	Capital Expenditures	1,255	-	-
872-986	Transfer Out (Building Safety Fund)	-	25,000	-
872-986	Transfer Out (Parks & Recreation)	-	400,000	-
872-986	Transfer Out (Lohr-Textile Greenway)	133,820	300,000	100,000
872-986	Transfer Out (Michigan East Central Drain)	57,530	59,440	59,440
872-986	Transfer Out (Carpenter Road Drain)	15,195	15,195	13,980
TOTAL		\$ 490,340	\$ 1,349,635	\$ 1,038,420
<u>900-Capital Outlay</u>				
900-970	Capital Outlay	\$ 411,174	\$ -	\$ 100,000
TOTAL		\$ 411,174	\$ -	\$ 100,000
<u>999-Transfers</u>				
999-986	Transfer Out-Public Safety	\$ -	\$ -	\$ 4,911,676
TOTAL		\$ -	\$ -	\$ 4,911,676
TOTAL EXPENDITURES		\$ 11,797,907	\$ 11,887,365	\$ 11,695,356
990-988	Contingency	-	100,000	100,000
TOTAL GENERAL FUND EXPENDITURE BUDGET		\$ 11,797,907	\$ 11,987,365	\$ 11,795,356

**Pittsfield Charter Township
Special Funds
2012 Budget**

		2010	2011	2012
		Actual	Adopted	Adopted
<u>205-PUBLIC SAFETY MILLAGE BUDGET</u>				
Revenue				
205-402	Taxes	1,766,758	1,716,662	1,672,073
205-501	Federal Grants	-	-	-
205-576	Fire Protection-State Facility	-	-	15,000
205-577	State Liquor Licenses	-	-	17,000
205-609	Lawnnet	-	-	50,000
205-610	Permits	-	-	500
205-611	Police Reports	-	-	8,000
205-612	Fire Reports	-	-	200
205-655	Interest Income	8,353	-	7,500
205-656	Ordinance Fines	-	-	100,000
205-673	Donations	-	-	500
205-677	Reimbursement	14,535	2,500	-
205-677	Officer Contracts	-	-	80,000
205-677	Fire Recovery	-	-	5,000
205-682	Towing	-	-	10,000
205-682	False Alarms	-	-	25,000
205-683	Drug Forfeiture	-	-	1,000
205-684	DARE	-	-	500
205-685	Police Training Grant-PA 302	-	-	8,000
205-686	911 Center Training-PA 32	-	-	4,000
205-690	Other Grants	-	-	1,000
205-699	Transfer In General Fund	-	-	4,911,676
Total Public Safety Millage Fund Revenue		\$ 1,789,646	\$ 1,719,162	\$ 6,916,949

Expenditures

301-Public Safety Millage Fund-Police Department

205-301-702	Salaries	\$ 516,626	\$ 815,049	\$ 2,468,381
205-301-710	Officer Overtime	21,179	43,628	135,810
205-301-719	Fringe Benefits	261,616	458,194	1,409,603
205-301-723	Officer Equipment	955	5,000	37,000
205-301-725	Uniform Allowance	1,907	7,150	37,000
205-301-741	Law Enforcement Supply	-	-	49,810
205-301-826	Legal Services	-	-	60,000
205-301-860	Police Training	-	-	4,000
205-301-861	Conference/Investigations	-	-	4,250
205-301-863	Vehicle Maintenance and Repairs	-	-	46,000
205-301-867	Gas and Oil	5,842	12,175	112,000
205-301-910	Insurance	-	-	60,000
205-301-955	Weigh-Master Expenses	-	-	4,000
205-301-955	Miscellaneous	-	-	1,000
205-301-956	Officer Training	-	7,380	19,000
205-301-957	Membership and Dues	-	-	1,400
205-301-960	Schooling/Certifications	-	-	7,800
205-301-962	Crime Prevention	-	-	10,005
205-301-963	Reserve Officer	-	-	2,560
205-301-970	Capital Outlay	152,081	116,000	226,900
TOTAL		\$ 960,206	\$ 1,464,576	\$ 4,696,519

**Pittsfield Charter Township
Special Funds
2012 Budget**

	2010 Actual	2011 Adopted	2012 Adopted
<u>325-Public Safety Millage Fund-Communications/Dispatch</u>			
205-325-705 Dispatcher	\$ -	\$ 140,271	\$ 270,068
205-325-711 Dispatcher OT	-	3,000	5,500
205-325-719 Fringe Benefits	-	55,762	148,253
205-325-725 Uniform Allowance	-	-	1,500
205-325-851 Radio Maintenance	-	-	14,000
205-325-860 Dispatch Training	-	-	2,800
205-325-947 LEIN	-	-	14,295
TOTAL	\$ -	\$ 199,033	\$ 456,416

<u>336-Public Safety Millage Fund-Fire Department</u>			
205-336-702 Salaries	\$ 484,172	\$ 831,893	\$ 1,367,539
205-336-712 Overtime Wages	82,177	66,900	151,900
205-336-714 Paid on Call Wages	-	-	35,000
205-336-719 Fringe Benefits	221,601	400,943	743,701
205-336-725 Uniforms-Other	-	-	40,564
205-336-777 Fire Equipment Supplies	-	-	40,200
205-336-778 Building and Equipment Maintenance	-	-	61,825
205-336-863 Vehicle Maintenance/Repairs	-	-	100,000
205-336-867 Gas and Oil	-	-	50,550
205-336-910 Insurance	-	-	60,000
205-336-920 Utilities	-	-	75,000
205-336-931 Grounds Maintenance	-	-	25,800
205-336-955 Miscellaneous	-	-	4,750
205-336-956 Training	-	-	2,600
205-336-957 Membership and Dues	-	-	3,710
205-336-958 Fire Prevention	-	-	1,000
205-336-960 Schools/Seminars/Conferences	-	-	21,000
205-336-970 Capital Outlay	433,951	-	117,877
TOTAL	\$ 1,221,901	\$ 1,299,736	\$ 2,903,016

<u>340-Public Safety Millage Fund-Support Services</u>			
205-340-702 Salaries	\$ -	\$ -	\$ 319,933
205-340-703 Liaison Wage	66,340	67,832	67,832
205-340-706 Support Services Wage	-	-	39,000
205-340-713 Other Wages	-	-	12,335
205-340-719 Fringe Benefits	-	-	175,874
205-340-727 Office Supplies	-	-	14,000
205-340-816 Professional Services	1,187	150,000	100,000
205-340-818 Contractual Services	42,351	41,500	43,600
205-340-853 Telephone	-	-	37,684
205-340-899 Tax Refunds	12,775	95,000	168,000
205-340-927 Computer Upgrades	-	-	25,000
205-340-934 Office Equipment Maintenance	3,535	2,000	17,825
TOTAL	\$ 126,188	\$ 356,332	\$ 1,021,083

Total Public Safety Millage Fund Expenditures	\$ 2,308,295	\$ 3,319,677	\$ 9,077,034
Excess of Revenues over Expenditures	\$ (518,649)	\$ (1,600,515)	\$ (2,160,085)
Reserve-January 1	\$ 6,441,107	\$ 5,922,458	\$ 4,321,943
Reserve-December 31	\$ 5,922,458	\$ 4,321,943	\$ 2,161,858

**Pittsfield Charter Township
Special Funds
2012 Budget**

		2010 Actual	2011 Adopted	2012 Adopted
<u>208-PARKS AND RECREATION MILLAGE BUDGET</u>				
Revenue				
208-402	Taxes	\$ 863,649	\$ 827,245	\$ 816,609
208-539	Grants	90,000	300,000	-
208-665	Interest Income	320	250	300
208-682	Miscellaneous	19,145	-	-
208-699	Transfer In from General Fund	-	400,000	-
Total Parks and Recreation Millage Revenue		\$ 973,114	\$ 1,527,495	\$ 816,909
Expenditures				
208-781	Equipment Maintenance	-	2,500	2,500
208-801	Contracted Services	5,318	4,500	5,400
208-816	Professional Services	45,260	55,000	25,000
208-821	Engineering Services	3,192	10,000	12,000
208-826	Legal Services	-	1,000	1,000
208-899	Tax Refunds	6,239	45,000	45,000
208-901	Advertising	-	1,000	1,000
208-955	Miscellaneous	2,981	1,700	2,000
208-970	Capital Outlay	7,869	28,586	40,000
208-977	Construction	93,068	925,800	68,886
208-988	Contingencies	-	2,000	2,000
208-991	Debt Service-Principal	700,000	325,000	545,000
208-995	Debt Service-Interest	120,241	71,502	67,123
Total Parks and Recreation Millage Expenditures		\$ 984,168	\$ 1,473,588	\$ 816,909
Excess of Revenues over Expenditures		\$ (11,054)	\$ 53,907	\$ -
Reserve-January 1		\$ 114,188	\$ 103,134	\$ 157,041
Reserve-December 31		\$ 103,134	\$ 157,041	\$ 157,041

211-TREE MITIGATION FUND

Revenue				
211-665	Interest Income	\$ 364	\$ 500	\$ 500
211-669	Tree Mitigation	1,000	200,000	200,000
Total Tree Mitigation Fund Revenue		\$ 1,364	\$ 200,500	\$ 200,500
Expenditures				
211-802	Tree Planting	\$ 4,000	\$ 200,000	\$ 200,000
211-818	Contractual Services	-	500	500
Total Tree Mitigation Fund Expenditures		\$ 4,000	\$ 200,500	\$ 200,500
Excess of Revenues over Expenditures		\$ (2,636)	\$ -	\$ -
Reserve-January 1		\$ 216,062	\$ 213,426	\$ 213,426
Reserve-December 31		\$ 213,426	\$ 213,426	\$ 213,426

**Pittsfield Charter Township
Special Funds
2012 Budget**

		2010	2011	2012
		Actual	Adopted	Adopted
<u>249-BUILDING DEPARTMENT BUDGET</u>				
Revenue				
249-476	Building Permits	\$ 201,346	\$ 170,000	\$ 200,000
249-477	Electrical Permits	48,259	25,000	30,000
249-478	Heating/Cooling Permits	65,352	50,000	60,000
249-479	Plumbing Permits	44,869	30,000	40,000
249-665	Interest Earnings	548	1,000	100
249-682	Other	106,295	60,000	60,000
249-699	Transfer In - General Fund	-	25,000	-
Total Building Fund Revenue		\$ 466,669	\$ 361,000	\$ 390,100
Expenditures				
249-702	Salaries	\$ 153,223	\$ 146,268	\$ 153,041
249-719	Fringe Benefits	83,584	66,925	70,859
249-740	Operating Supplies	3,482	4,000	5,000
249-801	Contracted Services	1,676	500	500
249-818	Contracted Services-Inspections	32,685	27,500	30,000
249-823	Accounting	-	1,500	1,500
249-826	Legal Services	-	1,500	1,500
249-852	Communications	80	-	-
249-863	Vehicle Maintenance	2,114	2,500	3,500
249-867	Gas and Oil	4,602	5,000	5,000
249-910	Insurance	8,550	12,000	12,000
249-955	Miscellaneous	414	500	500
249-957	Membership/Dues	1,069	1,500	1,500
249-960	Schooling/Seminars	340	-	500
249-966	Administration Charge	79,932	80,000	60,000
249-970	Capital Outlay	-	1,000	40,000
Total Building Fund Expenditures		\$ 371,751	\$ 350,693	\$ 385,400
Excess of Revenues over Expenditures		\$ 94,918	\$ 10,307	\$ 4,700
Reserve-January 1		\$ 27,788	\$ 122,706	\$ 133,013
Reserve-December 31		\$ 122,706	\$ 133,013	\$ 137,713

**Pittsfield Charter Township
Special Funds
2012 Budget**

		2010 Actual	2011 Adopted	2012 Adopted
<u>261-911 SERVICE FUND BUDGET</u>				
Revenue				
261-665	Interest Income	\$ 1,635	\$ 1,000	\$ 1,000
261-682	Miscellaneous	252,464	250,000	250,000
261-688	911 Surcharge Fees	17	-	500
261-699	Transfer In-800 MHz	15,000	-	-
Total 911 Service Fund Revenue		\$ 269,116	\$ 251,000	\$ 251,500
Expenditures				
261-705	Salaries	\$ 73,846	\$ 60,000	\$ 60,000
261-705	Dispatch/Secretary Wages	302,178	194,448	138,739
261-711	Overtime	3,481	5,000	3,000
261-719	Fringe Benefits	157,311	109,469	98,053
261-724	Uniforms	2,544	2,000	1,000
261-740	Operating Supplies	18,548	-	-
261-741	Radio Maintenance	-	6,000	6,000
261-934	Equipment Maintenance/E911	10,816	23,305	23,300
261-865	Office Equipment Maintenance	-	2,900	2,900
261-970	Capital Outlay	22,882	6,200	6,200
Total 911 Service Fund Expenditures		\$ 591,606	\$ 409,322	\$ 339,192
Excess of Revenues over Expenditures		\$ (322,490)	\$ (158,322)	\$ (87,692)
Reserve-January 1		\$ 1,578,659	\$ 1,256,169	\$ 1,097,847
Reserve-December 31		\$ 1,256,169	\$ 1,097,847	\$ 1,010,155

264-800 MHz COMMUNICATIONS FUND

Revenue				
264-629	800 MHz Management Services	\$ 40,000	\$ 40,000	\$ 40,000
Total 800 MHz Communication Revenue		\$ 40,000	\$ 40,000	\$ 40,000
Expenditures				
264-702	Salaries	\$ -	\$ 15,000	\$ 15,000
264-706	Wages	-	10,000	20,000
264-719	Fringe Benefits	-	-	2,000
264-955	Miscellaneous	-	1,500	2,400
264-957	Memberships & Dues	-	100	100
264-960	Schooling/Seminars/Conferences	-	2,500	2,500
264-986	Transfer Out E911	15,000	-	-
Total 800 MHz Communication Expenditures		\$ 15,000	\$ 29,100	\$ 42,000
Excess of Revenues over Expenditures		\$ 25,000	\$ 10,900	\$ (2,000)
Reserve-January 1		\$ -	\$ 25,000	\$ 35,900
Reserve-December 31		\$ 25,000	\$ 35,900	\$ 33,900

**Pittsfield Charter Township
Special Funds
2012 Budget**

		2010 Actual	2011 Adopted	2012 Adopted
<u>596-REFUSE BUDGET</u>				
Revenue				
596-628	Billings Transfer	\$ 1,074,854	\$ 1,100,000	\$ 1,180,000
596-665	Interest Income	212	2,500	100
596-682	Other Income	-	-	-
Total Revenue for Refuse Budget		\$ 1,075,066	\$ 1,102,500	\$ 1,180,100
Expenditures				
596-706	Wages	-	250	-
596-719	Fringe Benefits	-	20	-
596-728	Postage	-	250	-
596-740	Operating Supplies	-	250	250
596-815	Refuse Contract Payments	988,883	1,075,000	1,128,217
596-955	Miscellaneous Expend./Road Clean Up	34,620	25,000	35,000
596-966	Administration Charge	12,967	13,200	13,500
596-970	Capital Outlay	-	-	-
Total Refuse Fund Expenditures		\$ 1,036,470	\$ 1,113,970	\$ 1,176,967
Excess of Revenues over Expenditures		\$ 38,596	\$ (11,470)	\$ 3,133
Reserve-January 1		\$ 125,143	\$ 163,739	\$ 152,269
Reserve-December 31		\$ 163,739	\$ 152,269	\$ 155,402

592-UTILITIES FUND

Revenue				
592-640	Turn On/Off Charges	\$ 3,727	\$ 2,500	\$ 2,500
592-642	Meter Charges	250,818	150,000	150,000
592-643	Other Charges for Services	13,731	10,000	10,000
592-644	Water Billings	4,327,612	4,758,034	5,277,147
592-645	Sewer Billings	4,500,298	4,655,375	4,961,735
592-646	Meters & Supplies	45,802	50,000	50,000
592-655	Forfeited Discounts	104,081	100,000	100,000
592-665	Interest - O&M	11,844	10,000	10,000
592-677	Reimbursed: General	10,787	5,000	5,000
592-680	Reimbursed: Admin.	14,967	10,000	10,000
592-682	Miscellaneous	62,492	-	-
Total Operating Revenue for Utilities Fund		\$ 9,346,159	\$ 9,750,909	\$ 10,576,382

**Pittsfield Charter Township
Special Funds
2012 Budget**

		2010	2011	2012
		Actual	Adopted	Adopted
Expenditures				
592-702	Salaries	\$ -	\$ 187,268	\$ 199,828
592-706	Wages	438,983	275,572	332,416
592-712	Overtime Wages	43,096	30,000	30,000
592-719	Fringe Benefits	270,657	220,311	341,383
592-728	Postage	7,300	10,000	10,000
592-740	Operating Supplies	25,369	30,000	30,000
592-758	Uniform Expense	5,927	9,000	5,000
592-778	Building Maintenance/Supplies	2,393	9,000	9,000
592-801	Contracted Services	66,226	65,000	55,000
592-819	Audit Services	8,000	9,500	9,500
592-821	Engineering Services	157,042	75,000	45,000
592-823	Accounting Services	-	8,000	8,000
592-826	Legal Services	1,939	10,000	10,000
592-852	Communications	1,802	7,500	7,500
592-860	Meetings/Transport	167	1,000	1,000
592-863	Vehicle Maint/Repairs	21,321	20,000	20,000
592-867	Gas/Oil	20,667	30,000	40,000
592-901	Advertising	-	1,000	1,000
592-910	Insurance	27,640	82,000	82,000
592-920	Utilities	116,540	135,000	125,000
592-924	Water Purchases	3,316,301	3,326,818	3,681,400
592-925	Sewer Purchases	3,269,148	3,426,141	3,336,558
592-926	Water Sample Testing	3,900	5,000	5,000
592-927	Computer Upgrades	-	0	5,000
592-929	Inventory Purchases	69,665	90,000	90,000
592-931	Grounds Maintenance	760	3,000	3,000
592-934	Office Equipment Maint.	4,107	4,000	4,000
592-935	Underground Repairs (Labor)	168,108	23,000	23,000
592-936	Aboveground Repairs (Parts)	14,831	23,000	23,000
592-937	Station Maintenance	32,318	30,000	30,000
592-938	Other Repairs/Maint.	23,570	25,000	25,000
592-939	Equipment Rental	-	0	10,000
592-945	Administrative Charges	191,673	165,000	250,000
592-955	Miscellaneous	7,712	7,500	7,500
592-957	Membership/Dues	5,074	5,000	5,000
592-960	Schooling/Seminars	2,460	9,000	9,000
592-970	Capital Expense	47,933	75,000	75,000
592-987	Depreciation	1,135,747	1,079,962	1,111,762
592-988	Contingency	-	100,000	50,000
592-998	Debt Obligation	285,537	500	455,000
	Water Loss	-	137,837	175,000
Total Operating Expenses for Utilities Budget		\$ 9,793,913	\$ 9,750,909	\$ 10,735,847
Total Operating Income (Loss)		\$ (447,754)	\$ -	\$ (159,465)