



# ELECTRICAL PERMIT APPLICATION



PITTSFIELD CHARTER TOWNSHIP  
6201 West Michigan Avenue  
Ann Arbor, MI 48108

(734) 822-3125

Revised 02/22/2007

## I. JOB LOCATION

Street address of Job Location	Lot	Has a building permit been obtained for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required
City	State	Zip Code
Property Identification Number		Name of Property Owner
Subdivision		

## II. APPLICANT INFORMATION

<input type="checkbox"/> Contractor (Contractors see section a.) <input type="checkbox"/> Homeowner	a. Are You Registered in Pittsfield (If yes, complete section b) <input type="checkbox"/> Yes <input type="checkbox"/> No (If no, complete section c through g)	b. Township Registration Number
Name	c. State License Number	d. Expiration Date
Address (Street No. and Name)		e. Federal Employer ID Number (or reason for exemption)
City	State	Zip Code
f. MESC Employer Number (or reason for exemption)		Telephone Number
g. Workers Compensation Insurance Carrier (or reason for exemption)		

## III. TYPE OF JOB

<input type="checkbox"/> Single Family	<input type="checkbox"/> Premanufactured Home Setup (State Approved)	<input type="checkbox"/> New	<input type="checkbox"/> Alteration
<input type="checkbox"/> Multiple Family	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> State Owned	<input type="checkbox"/> School
<input type="checkbox"/> Commercial	<input type="checkbox"/> Other _____		

## IV. PLAN REVIEW REQUIRED

Plans must be submitted with application for plan review with fee payment before permit is issued, except as listed below.

Plans are not required for the following:

- When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.

If work being performed is described above, check box below "Plans Not Required".

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Submission Date:    /    /    Plans Not Required

## V. HOMEOWNER AFFIDAVIT

I hereby certify the electrical work described on this permit application shall be **installed by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the State Electrical Code and shall not be enclosed, covered up, or put into operation until it has been **inspected** and **approved** by a Certified Electrical Inspector. I will cooperate with the Electrical Inspector and assume the responsibility to arrange for necessary inspections.

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

## VI. APPLICANT SIGNATURE

Signature of Contractor or Homeowner (Homeowner signature indicates compliance with Section V Homeowner Affidavit)	Date
Printed Name	

**VII. Fee Clarifications**

**Item #25 and #26 Mobile Home Unit Site:**

When installing a site service in a park, the permit applicant must include the application fee, plus the number of park sites (pedestals).

When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor.

When setting a HUD mobile home or a Premanufactured home on private property, a permit must include the application fee, service and feeder.

Description of work to be performed

**VIII. Fee Chart – Enter the number of items being installed, multiply by the unit price for total fee.**

	FEE	QTY	TOTAL
1. Application Fee (non-refundable)	\$25.00	1	\$25.00
2. Temp Service – Thru 200 amp	11.00		
3. Service over 200 thru 600 amp	16.00		
4. Service over 600 thru 800 amp	21.00		
5. Service over 800 thru 1200 amp	27.00		
6. Service over 1200 GFI Only	53.00		
7. Circuits	6.00		
8. Lighting Fixtures – per 25	7.00		
9. Dishwasher	6.00		
10. Furnace – Unit Heater	6.00		
11. Electrical Heating Unit	5.00		
12. Power Outlets (rangers, Dryers)	8.00		
13. Signs	27.00		
14. Air Conditioning	21.00		
15. Lift Pumps	21.00		
16. Feeder-Bus Ducts – per 50	7.00		

	FEE	QTY	TOTAL
17. Units up to 20 KVA or HP	7.00		
18. Units 21 to 50 KVA or HP	11.00		
19. Units 51 KVA or HP or Over	13.00		
20. Fire Alarms (per device) Min \$45.00	6.00		
21. Energy Retrofit-Temp Control	35.00		
22. Conduit only; or grounding	35.00		
23. Swimming Pools/Hot Tubs	35.00		
24. Mobile Home Park Site*	27.00		
25. Pedestals Only*	16.00		
26. Special Safety Inspection	35.00		
27. Additional Inspections	35.00		
28. Final Inspection	35.00		
29. Commercial Plan Review	100.00		
30. License Registration	15.00		

\*See fee clarification section VII above

**Make Checks Payable To: “Pittsfield Charter Township”**

**TOTAL FEES**

Must include application fee #1

**IX. Instructions for Completing Application**

**GENERAL:** Electrical work shall not be started until the application for permit has been filed with Pittsfield Township Building and Safety. All installations shall be in conformance with the State Electrical Code. **No work shall be concealed until it has been inspected and approved.** The inspection telephone number will be provided on the permit form. When ready for inspection, call Pittsfield Township Building and Safety providing as much advance notice as possible. The inspection department will need the **job address and permit number.**

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A refund may be obtained on a permit if a request is submitted in writing prior to the expiration of the permit. The refund will be less the application fee, 25% of the permit fee and any inspections that have been completed.