



Pittsfield Charter Township

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Mandy Grewal
Township Supervisor

Barbara Ryan Fuller
Deputy Supervisor

Office of the Supervisor

Storm Water Management Committee

Pittsfield Charter Township Stormwater Management Committee APPROVED Minutes - Regular Meeting May 13, 2011

1. Meeting was called to Order by Sabrina Gross at 9:02 a.m at the Township Administration Building, 6201 W. Michigan Avenue, Ann Arbor, MI 48108.
2. Roll Call and Introductions of Committee members

Members Present:

Sabrina Gross, Staff Liaison; Kurt Weiland, Building Official and Building Dept Liaison; Damien Wetzel, Township Engineer and Planning Department Liaison; Ed Swope, Code Enforcement Officer; Craig Lyons, Utilities Dept. Director and Liaison; Paul Montagno, Senior Planner and Planning Department Liaison; Supervisor Mandy Grewal, Chair (arrived 9:15 am)

Members Absent:

Deputy Supervisor Barb Fuller, Secretary; Fredrick Flynn, Natural Resources Commission Liaison, Vice Chair; Matthew Payne, Natural Resources Commission Liaison; Dan Cooperrider, Parks and Recreation Department Director

3. Additions to the Agenda – None. Agenda Approved.
4. Public Comment I – None.
 - 4.1 Committee Response to Public Comment I – None
5. Paul Montagno moved to approve minutes of the January 28, 2011 Regular Meeting. Ed Swope seconded. Minutes approved.
6. 2010-2014 Storm Water Management Program Plan Actions

6.1 Review of status of Storm Water Management Plan > Measurable Goals

| Task | Responsibility |
|---|-----------------------------|
| 6.1a March 22, 2011 HOA Workshop 39 attendees Informational/instructional seminar by Washtenaw County Water Resources Commissioner Office; Participants discussed further availability of educational materials and municipal contact directory and vendor contacts | Paul Montagno/Sabrina Gross |
| 6.1b Municipal Operations Workshop: How small changes can make big improvements in water quality | Sabrina Gross |

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| 3 attendees on 03.27.2011 at WISD for Pittsfield Township | |
| 6.1c Written Policy – IDEP | Code Enforcement/DPS |
| 6.1d Written Policy – Employee/Contractor Training Working on internal policy | Kurt Weiland |
| 6.1e Storm Water Education – Fall, 2011 Spring, 2012 <ul style="list-style-type: none"> • Updating/Usability Analysis of Public Education Storm Water web pages to comply with state and federal requirements – Will be completed in-house • Prepare Workshop in conjunction with MSU Extension Office re: implementing Fertilizer Usage Ordinance. (Public Education – Storm Water Permit] • Develop Educational program for nonprofits regarding Car Wash Fundraisers and compliance with Storm Water regulations – Brochure option • Discussed Adopt-a-Stormdrain HRWC program; program still in early stages due to work in roadway. • Develop linked reporting mechanism that allows Public Safety Department, Code Enforcement and Municipal Services to coordinate illicit discharges/dumping responses. • Supervisor Grewal suggested intern may identify sources of Rain Garden funding • Supervisor Grewal suggested intern(s) may inventory all field-installed signage in township, categorize, and prepare a recommendations report of future design/usability | Sabrina Gross Skyline HS interns – Spring 2012 only |
| 6.2f Distributed 6 sample pages of Stormwater Website (part of Permit) <i>attached</i> for future posting at township website | Sabrina Gross |
| 6.2g Brochure for car washing/cleaning agents – non-profits – Discussed in 6.1e | Sabrina Gross/Code Enforcement |
| 6.2h Public Education – Nov 2011 calendar Committee will request 500 copies to be distributed in Township buildings. | Sabrina Gross |

7. Updates

7.1 Distributed and discussed MDNRE letter regarding load-based TMDL decision dated 2/9/2011 (*attached*).

7.2 Distributed and discussed summary of April 25, 2011 Middle Huron Stormwater Advisory Group meeting with proposed recommendations for DEQ (*attached*).

Committee recommended that Pittsfield Township request annual reporting deadlines coincide with Huron River Watershed group (TBD – likely July or August).

8. Unfinished Business

| | |
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| <p>Revisions to Weed Ordinance to allow native vegetation Distributed proposed draft of Natural Lawn Ordinance (<i>attached</i>).</p> <p>Committee decided to establish a sub-committee of: Craig Lyon, Kurt Weiland, Ed Swope, Paul Montagno, Sabrina Gross, (Fred Flynn or Matt Payne TBD) that will meet in mid June to discuss a broader vegetation ordinance that will include design standards and address storm drains, rain gardens, design swales, and credits. Discussed modifying proposed ordinance to remove approval of 51% of adjacent neighbors, and tying controlled burn to prescribed burns in existing ordinances.</p> <p>Supervisor Grewal asked that a 1/3 page leaflet for distribution to public be completed after Ordinance process completed.</p> | <p>Committee</p> |
| <p>Sabrina reminded Committee that NPDES permit requires deadline of Ordinance that addresses Post Construction Controls.</p> | <p>Committee</p> |

Supervisor Grewal commented that Legal counsel is conferring to revise the role of the Natural Resource Commission (NRC) due to minimal participation by commission members and a lack of quorum at meetings. Future plans may include adding Stormwater Management Committee (SWMC) members from the community and SWMC absorbing some of NRC functions.

9. Adjournment at 9:57 am. There was no public comment.

Minutes prepared by Sabrina Gross